



Silver Gate Yacht Club

House Interior Design Committee Meeting Minutes

March 6, 2008

Present:

David Kissinger
Jim Holmberg
Jim Walsh
Steve Napear
Bill Sedgwick
Dale Combs
Jaime Tyrone

Absent:

Craig Williams
Jeanne Irwin
Sandy Hardaker
David Simmons

Guests:

Agenda:

1. Review responses from Feb 28, 2008 Meeting
2. Review Drawings
3. Action Items/New Business

Discussion

1. R/C Bill Sedgwick introduced David Kissinger as replacement for Tony Dileva on committee.
2. Dale presented a copy of his project development schedule dated 14 January 2008 that was slightly different than that the schedule being used by the committee. The milestone schedule on page 3 has been revised to resolve conflicts between the two plans. Dale's schedule is:

March 6:	50% construction drawings for contractor estimate.
April 8:	90% construction drawings for Port and San Diego plan check and begin 1 year timeline to pull building permit. Begin client review of plans, finishes, and final specifications.
June 2:	Release plans for subcontractor hard bid. Plans permit ready.
July 10:	Review final bids.
August 3:	Begin construction.
3. Dale reviewed a new set of drawings. These would be 50% drawings but are short the mechanical and plumbing details which he has not received. They are due early next week. Committee agreed to wait until the missing sections are submitted before accepting drawings as 50%. Dale was viewing some of the inputs such as electrical for the first time so each page was briefly reviewed. Dale has sent PDF file to R/C.



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4. Drawings are available at Mesa Reprographics. Dale recommends that SGYC get an account at Mesa. This will save 15% fee and enable SGYC to get drawings as required. R/C works nearby and volunteered to pickup drawings. Dale will notify Mesa.
5. Dale's schedule indicates that drawing will be ready by 4/8 for submittal to city (90% drawings).
6. Jim Walsh asked if the utility building could be expedited. Dale's response is that it could be and would be essentially complete on 4/8 and could be made final. Jim would like to get this permitted separately. Estimate 4-6 weeks to pull permits. Question will be submitted to BoD. Is this reasonable and financially feasible?
7. Discussion on wheelchair access to showers. Dale responded that the showers in utility building were fully compliant and that the codes were unclear on the main building but he is confident that they will be approved.
8. Jamie raised the question of the fence, public art and gate. Feasibility of a gate was addressed and potential of closing only the dry storage area was discussed.
9. Jim Holmberg will mark casework on interior elevations per Dale's request. Casework was decided at 2/28 meeting but not indicated on interior elevations. R/C will send pdf files of A5.0 – A5.7 to Jim for markup.
10. Steve asked for an electronics room be dedicated to computers, PA, Video, etc. and that conduits be routed to the dedicated room. General agreement from the committee that an environmentally controlled equipment area is a good idea. Recommended assignment to tech subcommittee. Dale suggested speaking to Steve Schmidt (Bycor) concerning audio, video, internet, security, IT, fire alarm, etc subcontractors.
11. Dale suggested that a dumpster be located near the bar end of the building. Discussion on access and need to speak to waste disposal service before proceeding. How many dumpsters near kitchen?
12. Discussion on bar layout. Dale cautioned not to make major changes prior to completing 90% plans for city/port. Changes to bar can be made after 4/8 and will not be a concern to city/port. Changes now will delay drawing effort.
13. Discussed kitchen layouts. Dales requested inputs immediately. Needs to consider service lines: dinning room, bar, banquet.
14. Discussed facilities (water and electrical) in dry storage area. Layout (E1.0) only show lighting. Dale thought lighting may be excessive.
15. Need a contact person to put on the drawings. Dale suggested that this is generally the club manager. Will discuss with commodore.



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Open Actions from Feb 21, 2008 Meeting

No	Action	Due	Status
1	Committee to give input on bar finishes. Dale suggests talking w/ Bar and club GM.	3/13/2008	OPEN – need to speak to bartender and manager. Preference of committee was mahogany with brass trim.
2	Casework feedback Options are counters w/ cupboards under, cupboards w/ glass above, wall space, book shelves, trophy cased (full or half height) or enclosed cabinets for storage	3/13/2008	Master Drawing was marked with locations of cabinets, shelves and trophy cases. Jim Holmberg will transfer to interior elevations.
3	Create a technology team to review conduits and service interconnect locations	3/6/2008	OPEN

New Actions

No	Action	Due	Status
1	Accept 50% drawings	3/13/08	Short mechanical & plumbing
2	Get account at Mesa	3/13/08	R/C will followup with BoD
3	Dumpsters (see item 11)	3/13/08	
4	Kitchen Inputs (see item 13)	3/13/08	
5	Separate permit for utility building	3/13/08	
6	Contact person on drawings	3/13/08	

<u>Critical Milestones</u>	<u>Architectural Reviews (with Dale Combs)</u>	<u>Committee Meeting</u>
50% Drawings – 3/6 (PENDING)	2/7/08	2/14/08
90% Working Drawings – 4/8 (was 3/27)	2/21/08	2/28/08
Submit Drawings to Port – 4/14	3/6/08	3/13/08
Release Drawings for Bid – 6/2 (was 5/27)	3/20/08	3/27/08
Review Bids/Select Sub-Contractors – 7/14	4/10/08	4/17/08
Permits Ready – 8/12	4/24/08	5/01/08
Port Approval – 9/11	5/8/08	5/15/08
Budget Approval by Members	5/29/08	6/05/08
Port Commissioner Vote – 10/15	6/12/08	6/19/08
Sign 40-Year Lease – 10/31	6/26/08	7/03/08
Secure Loan – 11/11	7/10/08	7/17/08
	7/24/08	7/31/08

Respectfully submitted,

Bill Sedgwick
R/C SGYC